The Loose Bead Society of Greater Milwaukee

Meeting of the Board of Directors

November 2, 2015

Brookfield Public Library

Board members in attendance: Cindy Collins, Carol Haiar, Katy Hess, Allyn Steffen, Carol Surges, Kathy VanDemark, Kathy Willmering

Unable to Attend: Kathy Merrill, Jan Mueller, Becky Prusak

Guests: Maureen Bartz, Bonnie DeSautelle

Call to Order

- Katy Hess called the meeting to order at 6:30 pm.

Approval of Minutes

- The minutes of the 09/14/2015 membership meeting were approved as corrected.
- The minutes of the 10/05/2015 board meeting were approved as corrected.
- The minutes of the 10/19/2015 membership meeting were approved as corrected.

Announcement

- Kathy Merrill has informed Katy Hess that she (Kathy) is resigning from the position of president and that she would send an email to board members. It is unknown if Kathy Merrill will remain on the board as past-president; Katy Hess will pursue the issue.

Volunteer Hours

- Submitted to Kathy Willmering for transfer to Becky Prusak.

Calendar Updates

- Calendar updates were discussed in the officer/committee reports.

Submission of Expenses/Reimbursement Requests/Monies for Deposit

- Expense forms, reimbursement requests, and monies for deposit were given to Allyn Steffen.

Officer/Committee Reports

Vice-President – Programming; Cindy Collins

- November's program will be lampwork artist Tammy Rae Wolter. She will discuss how to use a focal bead in one's work. Expect lots of pictures and an open dialog. Table talk is "Lariats".
- December's program is an open format – announcements, volunteer appreciation, and refreshments. Cindy will deal with procuring the refreshments. Cindy might ask for donations for the bead jar. There might be a charm bracelet show & tell. Table talk is "Ornaments". Board discussed whether there should be door prizes in December and opted against it. It was suggested that we have some of the remaining project bags available for (quiet) sale at the meeting.
- Cindy reminded board members that December is a good time to recruit for new committee members.
- The outstanding monthly charms are still outstanding.
- For February 2016, we have reserved St. Dominic's Parish Activity Center for February 15. We will have a hands-on program that evening. Katy Hess will cancel February 22 at the New Berlin Public Library.

Vice-President – Special Events; Carol Haiar

- There were 13 people at the Fall Bead-In on Saturday October 10 at the Muskego Public Library. Carol theorized that the lack of class offering and lack of advance notice of the Bead-In contributed to the low attendance.
- The Milwaukee Bead Show was held on for Sunday October 11. Allyn Steffen coordinated the LBS volunteers. We sold a few things, answered questions about the society, and had 3 new people join. LBS contributed to the give-aways that Knot Just Beads organized. LBS gave a focal bead from our collection and certificates for $5.00 off the 2016 dues. 2 of the available 5 certificates were given out (remainder returned to LBS).

- Maureen Bartz gave an overview of the 2016 Retreat, including a brief description of the classes that will be available and the fee structure for the retreat. The fee structure is the biggest change for this year. There will be a flat fee of $35.00 for the entire weekend, not including lunches. Lunch on Saturday and Sunday is being offered for $15.00 per day. The brochures will be printed and available at the November membership meeting. Maureen will give an overview of the retreat to the members at that meeting. Information about the retreat to be posted on our website has been emailed to Carol Surges.

Community Service Coordinator; Jan Mueller

- Jan was not present; no report.
- Allyn Steffen reported that she had contacted Lutheran Manor on North Avenue about a possible Community Service speaking engagement (because they contacted LBS first). No response from them yet.

Membership; Kathy VanDemark

- We end our 2015 membership year with 231 members compared to 247 the previous year. If any new people come to meetings the rest of this year, they'll be guests. Kathy has already received 37 renewals for 2016 – a good start.
- The people who led hands-on projects in 2015 are Barb Schoenherr and Cindy Collins. The board approved free 2016 membership for those people.

Treasurer; Allyn Steffen

- The board reviewed the October report.
- Allyn and Cindy Collins briefly touched on a new pc and attendant software. They will pursue this issue.
- Reminder that the names on the financial accounts must be changed due to the annual change in leadership. There is not a hard deadline for this; however, it should be complete by the end of January. Katy Hess will pursue this issue.
- Allyn remarked that there are several outstanding checks for small amounts. Allyn will pursue the check holders and try to resolve this.
- Potential donations to the New Berlin Public Library and possibly the Brookfield Public Library were mentioned. Katy Hess will review what was done last year and pursue this issue.

President-Elect; Katy Hess

Jewelry at the Domes

- There was a cancellation. An eblast was sent, several people expressed an interest, and one person sent in a check.
- Judy Markworth and Katy Hess will be splitting the duties of organization on Friday afternoon into evening for setup.
- Katy thinks that Judy has arranged volunteers for the LBS table on Saturday.
- No one has volunteered to take on this event for next year.

Secretary; Becky Prusak

- Becky Prusak was not present.
- Katy Hess will work with Becky to ensure we have enough information to purchase volunteer appreciation tokens.

Past President; Kathy Willmering

Shop event at Knot Just Beads

- Knot Just Beads inquired whether LBS would like to have a late January or early February shop event at the store like we have done in past years. The board thinks yes. There is no football game on January 31, 2016, so that seems to be a good day. Kathy Willmering will make firm arrangements with Knot Just Beads.

Visiting Artist Diane Fitzgerald

- Kathy Willmering has been corresponding with Diane Fitzgerald about visiting Milwaukee for classes and a lecture. Most of the details have been worked out.
- Arrangements have been made at Mount Mary University for a lecture hall and classroom. Rental of the facilities will be approximately $600.00
- Diane will give a lecture titled Fads and Trends in Beadwork on Friday February 26, 2016 in the evening (7pm). Diane will teach four (4) 3-hour classes on Saturday and Sunday (2 per day) February 27-28. LBS will cover Diane's teaching fee, lecture fee, travel costs (whether airfare and/or mileage), lodging, and meals. These expenses might run as much as $2500.00
- Kathy made a recommendation to charge students $35.00 per class. The board discussed this and agreed.
- Kathy will have a "save the date" flyer available at the November membership meeting and the actual registration brochure at the December membership meeting.

Website Coordinator; Carol Surges

- Carol has been updating the website as best she can. Carol reminded board members to send her information so that she doesn't have to make things up.
- Carol floated the idea of purchasing a "jewelry lightbox" for photography use. Carol will investigate and make a proposal to the board at a future meeting.

Newsletter Coordinator; open

- Katy Hess reported that she and Cindy Brinkman will try to get one more issue out in December, 2015.
- Katy is not sure if the newsletter will continue for 2016.

President; Kathy Merrill

- Kathy Merrill has resigned.

Unfinished Business

- The board briefly discussed the fact that we have not finished discussing things such as outstanding issues from the surveys, operating procedures, guidelines, things to address, and all other outstanding items. We lamented over lack of time and lack of venue. We dropped the issue for now.

New Business

- no new business was brought up

Adjournment

- The meeting was adjourned at 8:35 pm.

Kathy Willmering, acting as secretary for Becky Prusak